

RAMS SAMPLE DOC



	Project Name: SAMPLE		
	Client: SAMPLE		
	Company: Masonry Frame Systems Ltd (MFS Ltd)	Document Number:	MFS:
	Title / Task: SAMPLE	Revision Number:	01
	Date of Issue:	Client Contact:	

<p>Other Trade Contractors to be copied with Method Statements and Risk Assessments for information, co-ordination, and interface purposes.</p>	<p>Under the HSWA 1974, we all have a Duty of Care to ensure the Health, Safety and Wellbeing of our employees and everyone working on our sites, with us, for us and alongside us.</p>
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1.0	PROPOSED START DATE:		PROPOSED START TIME: 07.30am
1.1	EXPECTED DURATION:		
1.2	EXACT LOCATION (S): ATTACH		
1.3	DOCUMENT PREPARED BY:	MFS LTD	
1.4	CHECKED BY	J C Smith MFS	
1.5	REVIEWED AND UPDATED BY	By:	Rev :

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1.6 Under the HSWA 1974, we all have a Duty of Care to ensure the Health, Safety and Wellbeing of our employees and everyone working on our sites, with us, for us and alongside us.

The Main Contractor is to Exercise the Following Responsibilities.

- Hand washing stations to be provided by the entrance and exit from site. This is to be soap and water if possible. Hand sanitiser is the second-best alternative if soap and water is not possible.
- All non-essential visitors to be turned away at the site entrance.
- All first aiders on site to be equipped with the correct PPE to prevent any contamination when performing first aid.
- Ensure that all other contractors on site are adhering to the Covid 19 guidelines.
- Remove all entry points that require skin on skin contact such as fingerprint scanners.
- Regularly clean all contact surfaces on site such as offices, scanners, sensors, delivery areas, turnstiles etc.
- A suitable amount of hand washing stations must be provided around the site.
- Ensure all hand washing stations are monitored regularly to prevent soap or sanitiser from running out.
- No ladders on site, only stairs to be used to access different levels.
- Everyone on site to wear all gloves to prevent any contamination.
- Put restriction zones in place to prevent any mixing of different contractors.
- A staggered start and finish rota to prevent all contractors arriving at / leaving the site at the same time.
- A staggered break and lunch time rota to once more prevent overcrowding in the site accommodation.
- A more enhanced / regular cleaning regime for site accommodation, canteens, WC's to be provided and maintained.
- Canteens or break areas are to have a capacity limit to prevent crowding in these areas, respecting the 2m social distancing rule.
- All delivery drivers to remain in their vehicle unless the load does not allow it. Such as lorries with a Hiab offload.
- Site meetings are to be held remotely if possible, if not then all participants must remain 2 metres away at all time during the meeting.

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1.7

MFS's Additional Covid-19 Procedures

If anyone on site is showing symptoms of Covid-19 they are to inform their site supervisor and either not come to site or leave site immediately while being aware of their movements so to not contaminate other areas of the site. Once the operative is home, they must put themselves into self-isolation for a minimum of 7 days before considering a return to work.

If an operative is living with someone who is self-isolating, they are not to come to site.

Any operative that intends to work on site but has an underlying health condition or lives with someone with an underlying health condition will not be allowed to attend site.

Travel to and From Site

- Wherever possible all operatives should travel to site alone using their own personal transport eg. Car, Van, Bike Etc.
- Only use public transport if there are **no other alternatives available**.
- If public transport is to be used, then social distancing should be implemented as much is physically possible.

Entering and Exiting the Site

- Hand cleaning facilities should be available to everyone prior to entry or exit from site.
- Social distancing should always be respected and must be carried out if there is a que to enter or exit site.
- We ask other contractors on site to take part in a staggered start and finish times, this is to prevent crowding at the beginning and end of shifts.

While Working on Site

- MFS are to carry out their work with the minimum labour resource needed to complete tasks on site, this is keeping the site population as low as possible.
- All MFS workers are to put into gangs and there will be no cross working between these gangs.
- Social distancing is to be implemented when working on site. All operatives are to keep 2 metres away from other operatives on site.
- There is to be **no skin to skin contact** on site.
- There is to be **no face to face contact** on site.
- Gloves are **always to be worn** when working on site.
- Gloves should be thrown away after every shift and replaced with new ones the following day.
- MFS are to implement a 30-minute time slot before the end of their shift to thoroughly clean all tools, plant and other touch points.
- All clothing worn on site should either been thrown away or washed before it is worn again.

Break Time / Lunch Time

- Operatives are to wash their hands for at least 20 seconds using soap and water before they enter the canteen or break area.
- We once again ask other contractors to implement and respect a staggered break and lunch time rota to prevent congestion at these times.
- Operatives should remain 2 metres away from other operatives when on break or lunch.
- All PPE should be stored away to prevent any contamination during break or lunch time.
- All amenities such as kettle, microwave, fridge and taps are to be cleaned following every use.

Any person on site that is seen not to be respecting the above action plan will be asked to leave site with immediate effect and will not return until told otherwise.

